

1. Scan the items you listed in the *Highly Proficient* column of your Matrix Sheet. Sort the skills into subgroups of related skills. What broad areas of functional strength emerge?

*Teach, Train, Counsel*  
*Arrange, Expedite, Stage*  
*Evaluate, Analyze, Read for Information*

2. Scan the items you listed in the *Competent* column of your Matrix Sheet. What skills would it be useful to improve to become more eligible for attractive career opportunities?

*Initiate Change*  
*Write*  
*Supervise*  
*Budget*

3. Scan the items you listed in the *Little or No Skill* column of your Matrix Sheet. What skills would it be useful to develop or improve to become more eligible for attractive career opportunities?

*Test*  
*Monitor*  
*Estimate*

4. Do you see any relationships between the skills in which you are highly proficient and the skills you most enjoy using?

*There is a close relationship between what I do well and what I enjoy. There are some areas that I enjoy but do not perform well. I would like to improve these areas.*

5. Has your work to date accommodated the use of the skills you perform best and most enjoy using?

*Some aspects of my early jobs skills I was good at, but did not enjoy using. I now say "No" to these tasks.*

6. How important is it to you to use your motivated skills in a job?

*Extremely important!*

7. Of skills you feel are important to your career progress, which would you like to emphasize using in future work assignments?

*Design  
Train  
Generate Ideas  
Plan, Organize*

8. Of skills you feel are important to your career progress, which would you like to minimize using in future work assignments?

*Analyze  
Read for Information  
Evaluate  
Negotiate  
Mediate*

9. Sketch a scenario of personal career satisfaction. Define a job title, and describe tasks relevant to your motivated skills and the setting in which you would do this work. Trust your instincts and interests in answering.

*Motivational Trainer. Design and develop training seminar. Sell and stage production in a high energy setting.*

10. Is there anything that might prevent you from making this scenario come true?

*I will need to improve my writing skills.*

11. Complete the following sentence stems:

I learned that I ...

*enjoy developing and performing in educational and motivational productions and prefer not to do analytical and mediation work.*

As a result of my learnings on the Motivated Skills Card Sort, I plan to ...

*develop my writing, planning, and organizing skills.*